

# TURKU HANSDA LAPSA HEMRAM MAHAVIDYALAY

( A Govt. Aided General Degree College affiliated to Burdwan University and registered u/s 2(f) & 12(B) of UGC Act, 1956)  
[Established in 2006 and Accredited 'B' by NAAC in 2016]

Vill-Madian, Mallarpur

PIN 731216, West Bengal

website- [www.thlmahavidyalay.ac.in](http://www.thlmahavidyalay.ac.in)



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## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**Documents: G.B Resolutions (2018-2013)**

# MEETING RESOLUTION BOOK

## NAME OF MEMBERS PRESENT

Meeting No. 13

Place Meeting Room

Date 12.7.18

Time 2 pm

1. <u>Abhijit Roy</u>	8.
2. <u>Debabrata Mandal</u>	9.
3. <u>SK Nur</u>	10.
4. <u>Suman Mukherjee</u>	11.
5. <u>Debayan Deb Barman</u>	12.
6. <u>SK Nur Upsar</u>	13.
7.	14.

## No. Resolutions Adopted

The meeting starts under the Chairmanship of Sri Abhijit Roy, the President of the Governing Body.

### Resolution 1

The proceedings of the last meeting are read and confirmed.

### Resolution 2

The Governing Body discusses the deputation of the applicants seeking admission in this College and also the resolution of the Admission Committee regarding the issue.

The Governing Body is concerned with this matter and unanimously resolves to appeal the University authority for increasing the intake of First Semester (BA General Course) up to at least 1000 for this year (i.e. approx 250 seats more) so that the willing students of this backward area can complete their higher education.

### Resolution 3

Dr Sk Nur Upsar, Assistant Professor in Philosophy and Dr Bratati Chakraborty Assistant Professor in Sanskrit joined our College on 15.07.2014 and 01.08.2014 respectively. As per the existing rules regarding CAS, they will be entitled to the promotion to the Stage 2 in the scale of pay of Rs. 15600-Rs. 39100/- with AGP of Rs 7000/- on and from 15.07.2018 and 01.08.2018 respectively. So the Principal is requested to arrange for the advancement of their career (CAS) as per the existing rules as they have completed the requisite years of service satisfactory.

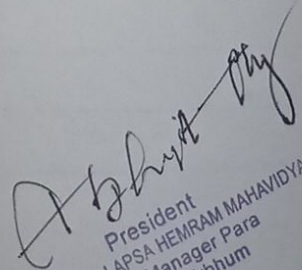
### Resolution 4

The Principal of the College informed the house about the Govt. Memo No.ED-1964/2017 dated 22.09.2017 according to which the RTI Cell has to be formed with a SPIO and an Appellate Authority.

Regarding this the College has issued appointment letters to Washim Raja, Asst. Professor in Chemistry as the SPIO (State Public Information Officer) and Amit Chandra Das Asst. Professor in Physics as the Appellate Authority of the RTI Cell.

The Governing Body unanimously approves these two appointments.

The meeting ends with thanks to all.

  
President  
TURKU HANSDA-LAPSA HEMRAM MAHAVIDYALAY  
Madan Manager Para  
Ganpur, Birbhum



# MEETING RESOLUTION BOOK

## NAME OF MEMBERS PRESENT

Meeting No. 15  
Date 25.07.2019

Place \_\_\_\_\_  
Time \_\_\_\_\_

- |                            |     |
|----------------------------|-----|
| 1. <u>Abhijit Roy</u>      | 8.  |
| 2. <u>Shankar</u>          | 9.  |
| 3. <u>Suman Mukherjee</u>  | 10. |
| 4. <u>Debas Deb Barman</u> | 11. |
| 5. <u>SK Nandi</u>         | 12. |
| 6. <u>Asrar Ali</u>        | 13. |
| 7.                         | 14. |

No.

### Resolutions Adopted

The meeting starts under the Chairmanship of Sri Abhijit Roy, the President of the Governing Body.

#### Resolution 1

The proceedings of the last meeting are read and confirmed.

#### Resolution 2

Dr Reba Das, Assistant Professor in Bengali and Dr Sewli Chatterjee Assistant Professor in Mathematics joined our College on 11. 07. 2008 and 28. 01. 2015 respectively. As per the existing rules regarding CAS, they will be entitled to the promotion to the Stage 3 & 2 in the scale of pay of Rs 15600-Rs 39100/- with AGP of Rs 8000/- and in the scale of pay of Rs 15600-Rs 39100/- with AGP of Rs 7000/- on and from 11. 07. 2017 and 28. 01. 2019 respectively. So the Principal is requested to arrange for the advancement of their career (CAS) as per the existing rules as they have completed the requisite years of service satisfactorily.

#### Resolution 3

The implementation of the GO No. 892- Edn(U)/1U- 79/13 dated 04.11. 2016, No. 896-Edn(U)/1U-79/13 dated 08.11. 2016 and Memo, No. 986-ED/2016 dated 24.11. 2016 and No.1009-ED/2016/ED-985/16 dated 15.12. 2016 ensures some advance increments to the teachers having Ph D and M Phil degrees. The following Teachers of our College with Ph D degrees are entitled to some advance increments as per the table given below:

Sl No.	Name of the Teachers	Ph D / M Phill	No. of increments entitled	w.e.f.
1	Dr Suman Mukherjee, Asst. Prof. in History	Ph D	2 No. of increments already enjoyed for M Phil	30.10. 2018
2	Dr Jagannath Mondal Asst. Prof. in Geography	Ph D	3	17.02. 2019

The Governing Body congratulates both of them and unanimously resolves to recommend the benefit of advance increments as per the Govt. rules.

#### Resolution 4

Dr Suman Mukherjee, Asst. Prof. in History applied for attending Short Term Course on and from 29. 01. 2019 to 04. 02. 2019 and Refresher Courses on and from 06. 02. 2019 to 26. 02. 2019 respectively in the University of Burdwan.

The Governing Body unanimously approves his On Duty Leaves for these courses.

Resolution 5

In response to our requisition submitted under the Ref. No. TLM/4-CSC/3089 dated 21. 12. 2018 the West Bengal College Service Commission has recommended the name of Guru Charan Murmu for appointment in the Department of Santali as an Assistant Professor (Letter No. 56/CSC/BU/(BRB.)-16/17 dated 03. 07. 2019).

The Governing Body unanimously accepts the recommendation and requests the Principal to issue appointment letter to the recommended candidate as per the relevant rules.

It is also resolved in this connection that Principal will issue appointment letters to the CSC recommended candidates when the recommendation letters for the other subjects such as Bengali, Political Science and Geography are received from the West Bengal College Service Commission.

The Governing Body approves such appointments.

Resolution 6

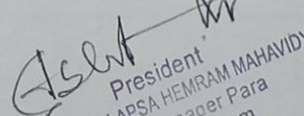
The Governing Body discusses the deputation of the applicants seeking admission in this College and also the resolution of the Admission Committee regarding the issue.

The Governing Body is concerned with this matter and unanimously resolves to appeal the University authority for increasing the intake of First Semester (BA General Course) up to at least 819 for this year (i.e. approx 50 seats more) so that the willing candidates can complete their higher education.

Resolution 7

Teachers Council of our Collège reported that Guest Teachers of the subjects namely Bengali (1), Sanskrit (1), Philosophy (2), Physical Education (1) and Mathematics (2) are required for running the departments. The College authority invited applications for a walk-in-interview for appointing those temporary guest teachers. Accordingly an advertisement was published for walk-in-interview in the Anandabazar Patrika dated 09. 07. 2019. The Inspector of Colleges had also nominated subject experts for this walk-in-interview. But after the issuance of GO No. 1081/FH/O/CS/4A-44/2019 dated 13. 07. 2019 we stopped the process of appointment.

The Governing Body resolves to appeal the Higher Education Department for sanction of these appointments for the interest of the students of these departments.

  
President  
TURKU HANSDA-LAPSA HEMRAM MAHAVIDYALAY  
Madan Manager Para  
Ganpur, Birbhum

# MEETING RESOLUTION BOOK

## Resolution 8

The following employees applied for the leaves as mentioned below :

Sl	Name	Designation	Nature of Leave	From	To	Total Days
1	Dr Amit Kr. Chakrabarty	Principal	Medical	24.08.2017	26.08.2017	2
				08.12.2017	23.12.2017	16
				08.05.2018	11.05.2018	4
				16.01.2019	21.01.2019	6
1	Dr Bratati Chakrabarty	Asst Prof.	Medical	26.03.19	05.04.19	11
2	Dr Debayandeb Barman	Asst Prof.	Medical	31.01.2019	17.02.2019	18
				08.09.2018	18.09.2018	11
				3.05.2018	11.05.2018	9
3	Dr Reba Das	Asst Prof.	CCL	18.07.2019	08.09.2019	53
4	Dr Sewli Chatterjee	Asst Prof.	CCL	23.07.2019	31.08.2019	40
5	Sri Subash Let	Peon	EL	01.07.18	31.07.18	31

The Governing Body sanctions the leaves.

## Resolution 9

The Principal reports that the Programme Officers of the NSS Unit 1 & 2 need to be changed as per the university direction. Accordingly the Principal invited applications from the willing teachers of the College. 3 (three) applications had been received from Prof. Amitesh Roy, Prof. Dipanka Sinha & Dr Subhash Mukherjee.

The Governing Body unanimously selects Prof. Amitesh Roy & Prof. Dipankar Sinha as the Programme Officer for three years for the Unit 1 and Unit 2 respectively on the basis of experience and seniority in this College.

## Resolution 10

a) The Principal reports that W.P. No.17943(w) of 2018 Rockey Sharma & Ans. Vs State of West Bengal and other was taken up for hearing by his Lordship the Hon'ble Justice Tapabrata Chakraborty on 15. 07. 2019 and after hearing his Lordship was pleased to post the matter for further consideration on 12. 08. 2019.

The observation of the High Court, Calcutta in this connection is as follows:

'In spite of earlier direction of this court no affidavit-in-opposition has filed by the College authorities earlier in the present writ petition. It needs to be ascertained as to whether the post has been filled up by the College authorities in the mean time.

In view thereof, this court directs the respondent No.3 (i.e. Principal) to depute a competent officer with all relevant records pertaining to the concerned selection process before this court on the returnable date'.

After discussing the gravity of the matter the Governing Body resolves to depute a lawyer to advocate for the case with relevant records. The fees of the lawyer will be paid from the College fund.

b) IQAC Co-ordinator has submitted to the Principal of the College AQAR. The Principal has informed the house for necessary approval.

The Governing Body unanimously approves the AQAR for preparation of NAAC, cycle-II.

c) The Principal places the budget and report of E-Governance of 2018-2019 before the House. The House analyses the budget and report. The members of Governing Body are satisfied with the budget and report and it is unanimously approves.

No.

**Resolutions Adopted**

Resolution 11

The Government of West Bengal published a Memo (930-Edn(CS) 10M-59 2019 dated 20.06.2019) seeking application for grants for developing infrastructure of college.

The Governing Body discussed the matter and resolves to submit projects worth Rs.200 lakhs for the development of the college. The projects are as follows:

Creation of new facilities items :

Auditorium (186 Sq.mt.)

Rs.50.00 lakh

Classrooms (236.25 Sq.mt.)

Rs.20.00 lakh, Rs. 70.00 lakh

Renovation/Up-gradation of existing facilities items :

Academic Building (149.73 Sq.mt.)

Rs.05.00 lakh

Campus development (7839 Sq.mt.)

Rs.11.60 lakh

Hostels (403.84 Sq.mt.)

Rs.25.00 lakh

Laboratories (133.83 Sq.mt.)

Rs.23.40 lakh, Rs. 70.00 lakh

Procurement of new Equipments / facilities items :

Sports facilities

Rs.15.00 lakh

Computers

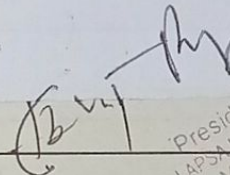
Rs.08.00 lakh

Books / Journals / e-Resources

Rs.37.00 lakh, Rs. 60.00 lakh

Total Rs. 200.00 lakh

The meeting ends with thanks to all.

  
President  
TURKUHANSDA-LAPSA HEMRAM MAHAVIDYALAY  
Dean Manager Para  
Ganpur, Birbhum

# MEETING RESOLUTION BOOK

## NAME OF MEMBERS PRESENT

Meeting No. 16  
Date 23.09.2019

Place \_\_\_\_\_  
Time \_\_\_\_\_

1. <u>Abhinav My</u>	8.
2. <u>Subash</u>	9.
3. <u>Suman Murheran</u>	10.
4. <u>Debas Deb Barua</u>	11.
5. <u>SK. Nur updas</u>	12.
6. <u>Ajfar Ali</u>	13.
7.	14.

No.

### Resolutions Adopted

The meeting starts under the Chairmanship of Sri Abhijit Roy, the President of the Governing Body.

#### Resolution 1

The proceedings of the last meeting are read and confirmed.

#### Resolution 2

The Principal reports the house that six (6) Non-Teaching staff have completed their ten (10) years of services on 18.08.2019. So the Governing Body requests the Principal to arrange the CAS benefit of the following Non-Teaching staff as per the existing rules as they have completed the requisite years of service satisfactorily.

#### Staff details

Sl. No.	Name of the Staff	Designation	Date of Joining	Date of Completion of 10(Ten) year	Date of Effect	Scale of Pay & Existing GP
1	Dipak Ghosal	Cashier	19.08.2009	18.08.2019	19.08.2019	7100-37600 & GP Rs.3600
2	Ajfar Ali	Accountant	19.08.2009	18.08.2019	19.08.2019	7100-37600 & GP Rs.3600
3	Kananhari Mondal	Clerk	19.08.2009	18.08.2019	19.08.2019	5400-25200 & GP Rs.2600
4	Subash Let	Peon	19.08.2009	18.08.2019	19.08.2019	4900-16200 & GP Rs.1700
5	Rajmoti Mardi	Peon	19.08.2009	18.08.2019	19.08.2019	4900-16200 & GP Rs.1700
6	Sarttar Ali	Guard	19.08.2009	18.08.2019	19.08.2019	4900-16200 & GP Rs.1700

#### Resolution 2(a)

The Principal places the Annual Audit Reports of 2017-2018 and 2018-2019 before the House. The House analyses the reports. The members of Governing Body are satisfied with the reports and the reports are unanimously approved.



No.

**Resolutions Adopted**

Resolution 4

The Governing Body is reported that in response of the Memo no BU/NSS/New PO's/ 2019-2020 dated 03/07/2019 the charge of Programme Officers in the NSS Units I & II has been handed over from Prof Chandan Mandal, GAPTT in Bengali and Prof Bidyut Kumar Mondal, GAPTT in English to Prof Amitesh Roy, Assitant Professor in History and Prof Dipankar Sinha, GAPTT in Geography respectively on 2<sup>nd</sup> August, 2019.

The Governing Body approves this handover of the charge and relieves Prof Chandan Mandal and Prof Bidyut Kumar Mondal from their previous responsibilities of NSS as Programme Officers in both units w.e.f 2<sup>nd</sup> August.

Resolution 5

The Governing unanimously resolves to introduce a company of NCC in our College and the name Professor Amitesh Roy is recommended for acting as the ANO of the company.

The meeting ends with thanks to all.

*Amitesh Roy*  
President  
NSSA HEMBRAM MAHAVIDYALAY  
Manager Para  
Cangpur, Birbhum

# MEETING RESOLUTION BOOK

## NAME OF MEMBERS PRESENT

Meeting No. 01

Place Meeting Room

Date 21.03.2020

Time 12.00

1. <u>Abhijit Roy</u>	8.
2. <u>Debabrata Mandal</u>	9.
3. <u>S. K. Das</u>	10.
4. <u>SK Nrupkar</u>	11.
5. <u>Bratati Chakrabarty</u>	12.
6. <u>Amit Chandra Das</u>	13.
7. <u>Kamakhari Mondal</u>	14.

No.

## Resolutions Adopted

The meeting starts under the chairpersonship of Sri Abhijit Roy, the President of the Governing Body of the College.

### Resolution 1

On expiry of the tenure of the last Governing Body Sri Abhijit Roy has been nominated by Govt. of West Bengal the President of the new Governing Body w.e.f 01.10.2020. So for Bank operation the Governing Body unanimously resolves to incorporate the name of Sri Abhijit Roy, the President of the Governing Body.

The Governing Body unanimously resolves that henceforth all the accounts of the College will be jointly operated by Dr Amit Kr Chakrabarty, the Principal of the College and either Sr Abhijit Roy, the President of the Governing Body or Sri Amit Chandra Das, the Member of the Governing Body of the College.

For the interim period i.e. after 30.10.2019 the old operator will remain valid till the functioning of the new operators.

The meeting ends with thanks to all present.

*Abhijit Roy*  
President  
TNRU HANSDA-LAPSA MEMO. MAHAVIDYALAY  
Madan Manager P. Ura  
Gampur, Birbhum

# MEETING RESOLUTION BOOK

## NAME OF MEMBERS PRESENT

Meeting No. 02  
Date 25.03.2020

Place Meeting Room  
Time 12.00

1. <u>Abhinav Roy</u>	8.
2. <u>Debabrata Mondal</u>	9.
3. <u>S. R. Bera</u>	10.
4. <u>SK Nandi</u>	11.
5. <u>Bratati Chakrabarty</u>	12.
6. <u>Amrit Chandra Das</u>	13.
7. <u>Romanhari Mondal</u>	14.

No.

## Resolutions Adopted

The meeting starts under the chairpersonship of Sri Abhijit Roy, the President of the Governing Body.

### Resolution 1

a) The Principal reports that in response to our requisitions the West Bengal College Service Commission has sent recommendation letters for candidates for appointment to the post of Asst. Prof. in Santali, Political Science and Bengali in our College.

The recommendation is as follows:

Sl No.	Letter Memo No. & Date	Name	Subject
1	56/CSC/BU/(BRB.)-16/17 dated 03.07.2019.	Guru Charan Murmu	Santali
2	905-CSC/BU/(BRB.)-16/17 dated 05.09.2019.	Jayanta Kumar Barman	Political Science
3	1748-CSC/BU/(BRB.)-16/17 dated 18.02.2020	Babucharan Rabha	Bengali

The Principal had already been empowered by the Governing Body in the meeting dated 25.7.2019 to issue appointment letters to the recommended candidates. Accordingly the appointment letters (No. THLHM/7(a)/3175 dated 14.08.2019, No. THLHM/7(a)/3207 dated 01.10.2019 & No. THLHM/7(a)/3243 dated 25.02.2020) had been issued to Guru Charan Murmu, Jayanta Kumar Barman and Babucharan Rabha and they had joined the College as an Assistant Professor in Santali, Political Science and Bengali on 14.08.2019, 01.10.2019 and 25.02.2020 respectively.

The Governing Body unanimously accepts the recommendation and requests the Principal to issue appointment letter to the recommended candidate as per the relevant rules

The Governing Body unanimously approves these appointments and requests the Principal to arrange for the Fixation of their Pay etc. from DPI as early as possible.

b) IQAC Co-ordinator has submitted to the Principal of the College AQAR. The Principal has informed the house for necessary approval.

The Governing Body unanimously approves the AQAR for preparation of NAAC, cycle-II.

c) The Principal places the budget and report of E-Governance of 2019-2020 before the House. The House analyses the budget and report. The members of Governing Body are satisfied with the budget and report and it is unanimously approves.

Resolution 2

(a) The Governing Body in its meeting held on 21/03/2020 resolved that on the basis of the recommendation made by the Screening/Selection Committee constituted for the purpose of considering the matter of promotion under CAS, **Dr Reba Das** of the **Department of Bengali** of this College be promoted to the post of Assistant Professor Stage 3 in the scale of pay of Rs. **15600 – Rs. 39100/-** with **AGP of Rs. 8000** with effect from 11.07.2017.

It is also resolved that the post held by **Dr Reba Das** be upgraded to the post of Assistant Professor in the scale of pay of Rs. **15,600 – Rs.39,100/-** with **AGP of Rs.8,000/-** and the same will be reverted to the post of Assistant Professor ( Stage 3 ) as Soon as it falls vacant.

Resolved further that the Principal would take up the matter with the DPI, West Bengal By providing with the following in respect of the incumbent:

- i. All Pay Fixation Memos countersigned by the Principal/T.I.C
- ii. Year wise detailed leave statement countersigned by the Principal/T.I.C

(b) The Governing Body in its meeting held on 21/03/2020 resolved that on the basis of the recommendation made by the Screening/Selection Committee constituted for the purpose of considering the matter of promotion under CAS, **Dr Sewli Chatterjee** of the **Department of Mathematics** of this College be promoted to the post of Assistant Professor Stage 2 in the scale of pay of Rs. **15600 – Rs. 39100/-** with **AGP of Rs. 7000** with effect from 28.01.2019.

It is also resolved that the post held by **Dr Sewli Chatterjee** be upgraded to the post of Assistant Professor in the scale of pay of Rs. **15,600 – Rs.39,100/-** with **AGP of Rs.7,000/-** and the same will be reverted to the post of Assistant Professor ( Stage 1 ) as Soon as it falls vacant.

Resolved further that the Principal would take up the matter with the DPI, West Bengal By providing with the following in respect of the incumbent:

- iii. All Pay Fixation Memos countersigned by the Principal/T.I.C
- iv. Year wise detailed leave statement countersigned by the Principal/T.I.C

Resolution 3

(a) The implementation of the GO No. 892- Edn(U)/1U- 79/13 dated 04.11. 2016, No. 896-Edn(U)/1U- 79/13 dated 08.11. 2016 and Memo No. 986-ED/2016 dated 24.11. 2016 and No.1009-ED/2016/ED-985/16 dated 15.12. 2016 ensures some advance increments to the teachers having Ph D and M Phil degree. The Teacher of our College with Ph D degree is entitled to some advance increments as per the table given below:

Sl No.	Name of the Teacher	Ph D / M Phill	No. of increments entitled	w.e.f.
1	Dr Washim Raja, Asst. Prof. in Chemistry	Ph D	3	20.02. 2020

The Governing Body congratulates him and unanimously resolves to recommend the benefit of advance increments as per the Govt. rules.

(b) Reports that Prof. Soumik Pal applied to the Governing Body for the allowances admissible for Physical Handicap as per the Govt. Geo.

The Governing Body unanimously recommends his prayer to the competent authority.

#### Resolution 4

The Principal informs the House that there is scope and prospect for introducing Post Graduation in Santali and Honours course in Political Science as we have already full time teachers in these two subjects. The House unanimously approves the proposal and requests the Principal to take necessary steps in this regard.

#### Resolution 5

The Principal reports that the PTT Subrata Mondal of Chemistry has submitted his resignations after his appointment in a schools w.e.f.06.01.2020.

The Governing Body unanimously resolves to accept his resignation

#### Resolution 6

The Principal informs the House that the Students Union Fund laying unused.

The Governing Body unanimously decides that the unused Students Union fund shall be transferred to the development fund of the College.

#### Resolution 7

The Secretary reports that an amount of Rs. 2,20,500/- (Rupees two lakh twenty thousand and five hundred) only received vide Memo No.720(SANC.)/EH/P/CS/1G—26/2000(PT) Dated 07/01/2020 from DPI for the purpose of Organizing District Level Inter College Sports & Games 2019-2020 in our the College.

He also reports that the amount released has been fully spent Organizing District Level Inter College Sports & Games 2019-2020 as per the Govt. order.

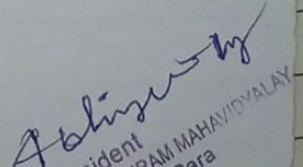
Hence the Governing Body unanimously resolves to submit the Utilization Certificate to the DPI as early as possible.

#### Resolution 8

The Principal reports in the Governing Body that an amount of Rs.63,369/-(Rupees sixty three thousand three thousand sixty nine) only was collected as the prize money from the Youth Parliament Competition fees for spoken English and Freely Yoga Course(Rs.48,681/- + Rs.6,888/- + Rs.7,800/-), the amount is lying unspent in the bank account for long period.

The Governing Body unanimously resolves to spend the money for purchasing chairs for Seminar Hall. For purchasing the chairs the deficit amount will be provided from the development fund of the College.

The meeting ends with thanks to all present.

  
President  
HEMRAM MAHAVIDYALAY  
Maitan Mahaper Para  
Ganpur, Bilaspur

# MEETING RESOLUTION BOOK

## NAME OF MEMBERS PRESENT

Meeting No. 03  
Date 08-04-2020

Place \_\_\_\_\_

Time \_\_\_\_\_

1. <u>Abhijit Roy</u>	8. <u>Kananhari Mondal</u>
2. _____	9. _____
3. <u>Sibela</u>	10. _____
4. <u>NWUPSA</u>	11. _____
5. <u>Amit Chandra Das</u>	12. _____
6. <u>Bratati Chakraborty</u>	13. _____
7. <u>Chandun Kumar Pal</u>	14. _____

No.

## Resolutions Adopted

The meeting starts under the Chairmanship of Sri Abhijit Roy, the President of the Governing Body.

### Resolution 1

The proceedings of the last meeting are read and confirmed.

### Resolution 2

a) Dr Suman Mukherjee, Assistant Professor in History joined our College on 07.04.2010. As per the existing rules regarding CAS, he will be entitled to the promotion to the Academic Level-12 in the scale of pay of Rs. 15600-Rs. 39100/- with AGP of Rs 8000/- (rationalized entry pay Rs.79800) on and from 07.04.2020. So the Principal is requested to arrange for the advancement of his career (CAS) as per the existing rules as he has completed the requisite years of service satisfactory.

b) IQAC Co-ordinator has submitted to the Principal of the College AQAR. The Principal has informed the house for necessary approval. The Governing Body unanimously approves the AQAR for preparation of NAAC, cycle-II.

c) The Principal places the budget and report of E-Governance of 2020-2021 before the House. The House analyses the budget and report. The members of Governing Body are satisfied with the budget and report and it is unanimously approves.

The meeting ends with thanks to all present.

*Abhijit Roy*

President  
TUKU HANSDA-LAPSA HEMRAM MAHAVIDYALAY  
Madian Manager Para  
Ganpur, Birbhum

# MEETING RESOLUTION BOOK

## NAME OF MEMBERS PRESENT

Meeting No. 04  
Date 08.08.2020

Place \_\_\_\_\_

Time \_\_\_\_\_

1. <u>Abhijit Roy</u>	8. <u>Kamankhane Mondal</u>
2. <u>S. S. Sarkar</u>	9.
3. <u>Ar. Bisaha</u>	10.
4. <u>N. M. Upadhyay</u>	11.
5. <u>Amit chandra Das</u>	12.
6. <u>Brahaty Chakrabarty</u>	13.
7. <u>Chandran Kumar Pal</u>	14.

No.	Resolutions Adopted
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The meeting starts under the Chairmanship of Sri Abhijit Roy, the President of the Governing Body.

### Resolution 1

The proceedings of the last meeting are read and confirmed.

### Resolution 2

The Principal reports that in response to our requisitions the West Bengal College Service Commission has sent recommendation letters of Dr. Md. Hasan Askari for appointment to the post of Asst. Prof. Geography in our College.

The recommendation is as follows:

Sl No.	Letter Memo No. & Date	Name	Subject
1	1981/CSC/BU/(BRB.)-16/17 dated 06.07.2020.	Dr. Md. Hasan Askari	Geography

The Principal had already been empowered by the Governing Body in the meeting dated 25.7.2019 to issue appointment letter to the recommended candidates. Accordingly the appointment letter No. THLHM/7(a)/ 3289 had been issued to Dr. Md. Hasan Askari, he had joined our College as an Assistant Professor in Geography on 21.07.2020 respectively.

The Governing Body unanimously approves this appointment and requests the Principal to arrange for the Fixation of her Pay etc. from DPI as early as possible.

The Governing Body unanimously accepts the recommendation and requests the Principal to issue appointment letter to the recommended candidate as per the relevant rules.

### Resolution 3

The Principal informs the House that our College has been issued DDO Code BRCEDI005 vide Memo No. DT/O/03/D-2017(Part-8)/421(68) dated 23.04.2020 by the Government of West Bengal, Finance Department. The Governing Body requests the Principal to take the necessary steps for implementing the said order accordingly from the coming financial year 2021-2022 (1<sup>st</sup> April 2021).

The meeting ends with thanks to all present.

*Abhijit Roy*  
President  
TURKU HANSDA LAPSA HEMRAM MAHAVIDYALAY  
Madhan Manager, Para  
Ganpur, Birchum

# MEETING RESOLUTION BOOK

## NAME OF MEMBERS PRESENT

Meeting No. 05

Place \_\_\_\_\_

Date 18.02.2021

Time \_\_\_\_\_

1. <u>Abhinav Roy</u>	8. <u>Kamanhari Mondal</u>
2. <u>C. R. B. K.</u>	9.
3. <u>B. B. B.</u>	10.
4. <u>N. S. S.</u>	11.
5. <u>Amit Chandra Das</u>	12.
6. <u>Bratati Chakraborty</u>	13.
7. <u>Chandran K. Pal</u>	14.

No.

## Resolutions Adopted

The meeting starts under the Chairmanship of Sri Abhijit Roy, the President of the Governing Body.

### Resolution 1

The proceedings of the last meeting are read and confirmed.

### Resolution 2

The Principal reports that Dr. Monalisa Ghosh had been awarded Ph.D degree on 09.10.2020 and Mrigen Mondal and Mizanur Rahaman have been qualified in the SET i.e. State Eligibility Test -2019.

As per UGC norms these teachers should be promoted to higher scale as specified in the Govt. rules.

The Governing Body unanimously resolves to recommend these for the higher scale as admissible in the existing rules.

w.e.f the dates as shown below:

Sl.No.	Name of the Teacher(s)	Description	With Effect From	Remarks
1	Monalisa Ghosh	Ph.D.	09.10.2020	
2	Mrigen Mondal	SET	31.07.2020	
3	Mizanur Rahaman	SET	31.07.2020	

### Resolution 3

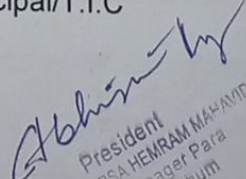
(b)The Governing Body in its meeting held on 18/02/2021 resolved that on the basis of the recommendation made by the Screening/Selection Committee constituted for the purpose of considering the matter of promotion under CAS, **DR SUMAN MUKHERJEE** of the **Department of History** of this College be promoted to the post of Assistant Professor Stage 3 in the scale of pay of Rs. **15600 – Rs. 39100/-** with **AGP of Rs. 8000, Level-12** with effect from 07.04.2020.

It is also resolved that the post held by **DR SUMAN MUKHERJEE** be upgraded to the post of Assistant Professor in the scale of pay of Rs. **15,600 – Rs.39,100/-** with **AGP of Rs.8,000/-** and the same will be reverted to the post of Assistant Professor ( Stage 2 ) as Soon as it falls vacant.

Resolved further that the Principal would take up the matter with the DPI, West Bengal By providing with the following in respect of the incumbent:

- All Pay Fixation Memos countersigned by the Principal/T.I.C
- Year wise detailed leave statement countersigned by the Principal/T.I.C

The meeting ends with thanks to all present.

  
President  
Mahan Manager Para  
Gampur, Birbhum

TRIKU HANSDA-LAPSA HEMRAM MAHARAJA



# MEETING RESOLUTION BOOK

## NAME OF MEMBERS PRESENT

Meeting No. 06

Place \_\_\_\_\_

Date 9-12-21

Time 1 pm

1. <u>Nur Upsar</u>	8. <u>Dandan Kumar Pal</u>
2. <u>S R Gok</u>	9. <u>Kananhari Mondal</u>
3. <u>Debabrata Mondal (Retiree)</u>	10. <u>Abhijit Roy</u>
4. <u>Bahha</u>	11. _____
5. <u>Amit Chandra Das</u>	12. _____
6. <u>Bratati Chakraborty</u>	13. _____
7. <u>Pinki Das</u>	14. _____

No.

## Resolutions Adopted

The meeting starts under the Chairmanship of Sri Abhijit Roy, the President of the Governing Body.

### Resolution 1

The proceedings of the last meeting are read and confirmed.

### Resolution 2

The Principal reports the House that four members of Teaching Staff have served the College for more than one year satisfactorily. The Governing Body on the basis of the reports of the Principal unanimously confirms the services of these teachers w.e.f. their respective dates of joining this College and also resolves to take necessary official steps so that they can be entitled for the service benefits as permanent teachers of this College since their joining.

### Name of the Teaching Staff whose services are confirmed

Sl. No.	Name of the teacher	Designation	Date of joining & Confirmation	Completion of 1 year
1	Guru Charan Murmu	Asst. Prof in Santali	14.08.2019	13.08.2020
2	Jayanta Kumar Barman	Asst. Prof in Pol. Sc.	01.10.2019	31.09.2020
3	Babu Charan Rabha	Asst. Prof in Bengali	25.02.2020	24.02.2021
4	Dr Md Hasan Askari	Asst. Prof in Geography	21.07.2020	20.07.2021

### Resolution 3

a) Dr Debayan Deb Barman, Assistant Professor in English joined our College on 26.04.2010. As per the existing rules regarding CAS, he will be entitled to the promotion to stage-2 to stage-3 (the Academic Level-12 in the scale of pay of Rs. 15600-Rs. 39100/- with AGP of Rs 8000/-(rationalized entry pay Rs.79,800/-) on and from 26.04.2021 So the Principal is requested to arrange for the advancement of his career (CAS) as per the existing rules as he has completed the requisite years of service satisfactory.

b) Dr Jagannath Mondal and Dr Washim Raja, Assistant Professor in Geography and Chemistry joined our College on 23.05.2017 and 08.06.2017 respectively. As per the existing rules regarding CAS, they will be entitled to the promotion to stage-1 to stage-2 (the Academic Level-11 in the scale of pay of Rs. 15600-Rs. 39100/- with AGP of Rs 7000/-(rationalized entry pay Rs. 68,900/-) on and from 23.05.2021 and 08.06.2021 respectively. So the Principal is requested to arrange for the advancement of his career (CAS) as per the existing rules as they have completed the requisite years of service satisfactory.

c) IQAC Co-ordinator has submitted to the Principal of the College AQAR. The Principal has informed the house for necessary approval. The Governing Body unanimously approves the AQAR for preparation of NAAC, cycle-II.

d) The Principal places the budget and report of E-Governance of 2021-2022 before the House. The House analyses the budget and report. The members of Governing Body are satisfied with the budget and report and it is unanimously approves.

e) The Principal places the Annual Audit Reports of 2019-2020 before the House. The House analyses the report. The members of Governing Body are satisfied with the report and it is unanimously approved.



Resolution 4

The Principal informs the House that there is scope and prospect for introducing Post Graduation in Santali and Honours course in Political Science as we have already full time teachers in these two subjects. The House unanimously approves the proposal and requests the Principal to take necessary steps in this regard.

The Principal informs the House that the proposal of new post creation for all the departments according to the UGC rules will be sent to the competent authority and the Governing Body unanimously approves this proposal and requests the Principal to take necessary steps accordingly.

Resolution 5

The Principal informs the House that Lulu Kahan, the Night Guard of our College has left us for his heavenly abode in an unfortunate road accident on 20.11.2021. The Governing Body has released the problem of his absence as the position of a night guard also remains vacant in our College at present on the basis of the Principal report. The Governing Body requests the Principal to apply to the DM office for the appointment of Civic Police in order to serve the purpose of securing the premises of the College at night. The Governing Body also requests the Principal to continue with the present temporary arrangement of night security guard at College until any permanent solution regarding the above problem is obtained.

Resolution 6

The Principal informs the House that the Washrooms of the Girls Common Room and the Teachers Room will be shifted to another place as required. The financial issue regarding this is already resolved. The Governing Body unanimously decides to carry progressively with this work.

Resolution 7

The House is informed that nine members of the following teaching staff have attained/completed the OP and RC. The governing Body on the basis of the information unanimously approves the OP and RC with on duty leaves.

Sl. No.	Name of the Teacher	Type of Programme	Date		Name of the University
			From	To	
1	Dr Jagannath Mondal	Orientation Programme	28.07.2020	17.08.2020	HRDC, Mizoram University
		Refresher Course	09.02.2021	22.02.2021	HRDC, Burdwan University
2	Dr Washim Raja	Orientation Programme	23.09.2020	31.10.2020	HRDC, AMU
		Refresher Course	25.11.2020	08.12.2020	HRDC, Bharathidasan University
3	Soumik Pal	Orientation Programme	08.09.2021	21.09.2021	HRDC, AMU
4	Amit Chandra Das	Orientation Programme	23.09.2020	31.10.2020	HRDC, AMU
		Refresher Course	11.03.2021	26.03.2021	MHRD, Delhi University
5	Dr Sewli Chatterjee	Refresher Course	05.10.2020	17.10.2020	HRDC, University of Rajasthan
6	Dr Sk Nur Upsar	Refresher Course	08.09.2021	21.09.2021	HRDC, AMU
7	Dr Suman Mukherjee	Refresher Course	16.03.2021	30.03.2021	HRDC, NEHU
8	Amitesh Roy	Refresher Course	10.02.2021	23.02.2021	HRDC, Delhi University
9	Dr Debayan Deb Barman	Refresher Course	09.01.2018	30.01.2018	HRDC, NBU

Resolution 8

a) The house is informed by the Principal that applications for Maternity Leave have been submitted by Dr Sewli Chatterjee, Asst Professor of the College. The Governing Body grants the Maternity Leave of the said teacher as per rules with effect from the date mentioned below:

Sl. No	Name of the teacher	Designation	Duration of Leave		No. of Days
			From	To	
1	Dr Sewli Chatterjee	Astt. Professor	16.12.2020	16.06.2021	180



# MEETING RESOLUTION BOOK

## NAME OF MEMBERS PRESENT

Meeting No. \_\_\_\_\_

Place \_\_\_\_\_

Date \_\_\_\_\_

Time \_\_\_\_\_

1.	8.
2.	9.
3.	10.
4.	11.
5.	12.
6.	13.
7.	14.

No.

## Resolutions Adopted

b) The house is informed by the Principal that applications for Medical Leave have been submitted by Dr Debayan Deb Barman, Astt Professor of the College. The Governing Body grants the Medical Leave of the said teacher with effect from the date mentioned below:

Sl. No	Name of the teacher	Designation	Duration of Leave		No. of Days
			From	To	
1	Dr Debayan Deb Barman	Astt. Professor	15.02.2020	11.03.2020	16
			17.01.2020	10.02.2020	25

### Resolution 9

The Governing Body is reported that in response of the Memo no BU/NSS/New PO's/ 2019-2020 dated 03/07/2019 the charge of Programme Officers in the NSS Units I & II has been handed over from Prof Chandan Mandal, GAPTT in Bengali and Prof Bidyut Kumar Mondal, GAPTT in English to Prof Dipankar Sinha, Unit-I and GASACT in Santali Prof Manu Murdi, Unit-II GASACT in Geography respectively on 2<sup>nd</sup> August, 2019. The change of the bank account operator of the NSS Unit-I & Unit-II also resolves.

The Governing Body approves this handover of the charge and relieves Prof Chandan Mandal and Prof Bidyut Kumar Mondal from their previous responsibilities of NSS as Programme Officers in both units w.e.f 2<sup>nd</sup> August.

### Resolution 10

The Governing unanimously resolves to introduce a company of NCC in our College and the name Professor Amitesh Roy is recommended for acting as the ANO of the company.

The meeting ends with thanks to all present.



*Amitesh Roy*  
 President  
 LAPSA HEMRAM MAVIDYALAY  
 Manager Para  
 Sanpur, Birbhum

Soumik Pal Cas

# MEETING RESOLUTION BOOK

## NAME OF MEMBERS PRESENT

Meeting No. 07  
Date 28.02.2022

Place Meeting Room  
Time \_\_\_\_\_

1. <u>Soumik Pal</u>	8. <u>Kamankari Mondal</u>
2. <u>Ashim M</u>	9. _____
3. <u>Bhatia</u>	10. _____
4. <u>Nrupsa</u>	11. _____
5. <u>Amit Chandra Das</u>	12. _____
6. <u>Bratati Chakraborty</u>	13. _____
7. <u>Charan Kumar Pal</u>	14. _____

No.

## Resolutions Adopted

The meeting starts under the Chairmanship of Sri Abhijit Roy, the President of the Governing Body.

### Resolution 1

The proceedings of the last meeting are read and confirmed.

### Resolution 2

The House is informed that nine members of the following teaching staff have attained/completed the OP and RC. The governing Body on the basis of the information unanimously approves the OP and RC with on duty leaves.

Sl. No.	Name of the Teacher	Type of Programme	Date		Name of the University
			From	To	
1	Dr Bratati Chakraborty	Refresher Course	07.01.2022	21.01.2022	HRDC, University of North Bengal
2	Dr Washim Raja	Orientation Programme	26.06.2020	24.06.2020	HRDC, University of Delhi
3	Soumik Pal	Orientation Programme	13.11.2021	17.12.2021	HRDC, AMU
4	Kyamalia Bairagya	Orientation Programme	05.01.2022	09.02.2022	HRDC, University of North Bengal

### Resolution 3

The House is informed that AMC for Xerox machine is required. The governing Body on the basis of the information unanimously approves the AMC for Xerox machine.

### Resolution 4

The governing Body on the basis of the information unanimously approves the subcommittee of IQAC formed in the Teachers' Council meeting.

### Resolution 5

The House is informed that the generator of the college is required either repaired or replaced with new one. The Governing Body advises the college to check the generator with experts and then decides as per the requirement. The governing Body unanimously approves the requirements.

The meeting ends with thanks to all present.

*Ashim M*  
 President  
 TURKU HANISHA IAPSA HEM  
 Manoj Manoj  
 Ganpur, Birbhum  
 MAHAVIDYALAY

# MEETING RESOLUTION BOOK

## NAME OF MEMBERS PRESENT

Meeting No. 08

Place Meeting Room

Date 17/05/2022

Time 1 PM

1. Abhijit Roy

8. Chandan Kumar Pal.

2. Sanku

9.

3. Nar UPSA

10.

4. Amit Chandra Das

11.

5. Kanankari Mondal

12.

6. Bradati Chakraborty

13.

7. Pinki Das.

14.

No.

## Resolutions Adopted

The meeting starts under the Chairmanship of Sri Abhijit Roy, the President of the Governing Body.

### Resolution 1

The proceedings of the last meeting are read and confirmed.

### Resolution 2

a) The Principal reports the House that Dr Rumki Sarkar resigned from our College on 08.11.2016 and joined in Raiganj University on 09.11.2019. Her PF amount of Rs.8,92,419/- (Rupees eight lac ninety two thousand four hundred nineteen only) as on 31.03.2022 still lying in our College needs to be transferred to Raiganj University as per the Govt. rules. Application and documents have been submitted by Dr Sarkar. The Governing Body unanimously resolves and requests the Principal to take necessary steps to transfer the PF amount of Dr Sarkar.

b) The Principal reports the House that Dr Debayan Deb Barman, Assistant Prof. in English died on 23.04.2022. The Governing Body expresses deep condolence on his premature death and requests the Principal to hand over the PF amount of Rs.11,73,063/- (Rupees eleven lakh seventy three thousand and sixty three only) as on 31.03.2022, and other financial benefits due to Dr Barman to his nominee as per Govt. rules.

### Resolution 3

Dr Debayan Deb Barman, Assistant Professor in English died on 23.04.2022. The post of English has become vacant. The Governing Body expresses deep condolence for his premature death and resolves to initiate the following steps for filling up the vacancy in the Department of English viz. authentication of the Roster Point of the post from BCW Department, Kolkata and submission of the requisition to the WB College Service Commission.

### Resolution 4

The Principal reports the House that Dr Debayan Deb Barman, Assistant Prof. in English died on 23.04.2022. The Governing Body expresses deep condolence on his premature death and requests the Principal to initiate the steps for arranging/sending/applying pension related papers and others dues to the concerned authorities for approval as early as possible.

### Resolution 5

a) The Principal reports the House about the leaves of Dr Debayan Deb Barman, Assistant Prof. in English before his death on 23.04.2022. Dr. Deb Barman in this span of his very service period on and from 26.04.2010 to 23.04.2022 earned 254 earn leave (EL) of which he used 250. Apart from this he used 119 medical leave (ML) which were in his credit. He enjoyed no others kind of leaves during his service period.

The Governing Body unanimously approves this leaves enjoyed by Dr. Deb Barman and also expresses deep condolence on his premature death.

b) IQAC Co-ordinator has submitted to the Principal of the College AQAR. The Principal has informed the house for necessary approval.

The Governing Body unanimously approves the AQAR for preparation of NAAC, cycle-II.

No.

## Resolutions Adopted

Resolution 6

The Governing Body unanimously approves the enhancement of remuneration of the Casual Non Teaching Staff of the College as recommended by the Finance Committee. The present remuneration of those Staff will be as follows:

Sl. No.	Name of the Casual Staff	Existing Rs.	Approved to Rs.
1	Subrata Mondal (Librarian)	7500	9000
2	Mriganka Sekhar Sen	6000	7500
3	Firoj Seikh	6000	7500
4	Krishnendu Mukherjee	6000	7500
5	Pintu Sardar	5000	6500
6	Sbila Bibi W/O-Lulu Khan	5000	6500
7	Sukal Baski	Daily wages	5000

Resolution 7

The GB unanimously resolves to rationalize the TA bills of the staff of the College for meeting the enhanced price of transit. The TA bills as fixed by the GB are as follows:

Sl. No.	Destination		Rate		Remarks
	From	To	For Principal	For Others	
1	College	Kolkata	1000/-	750/-	
2	Kolkata	Kolkata	500/-	350/-	
3	College	Burdwan	500/-	370/-	
4	College	Suri	7 Littres petrol	250/-	
5	College	Rampurhat	3 Littres petrol	100/-	
6	College	Bolpur	8 Littres petrol	250/-	
7	College	Mallapur Bank	2 Littres petrol	30/-	

Resolution 8

The house is informed by the Principal that the application for Medical Leave has been submitted by a Teaching Staff member namely Dr Hasan Askari, the Assistant Professor in Geography of the College. The Governing Body grants the Medical Leave of the said teacher as per rules with effect from the date mentioned below:

Sl. No	Name of the Teacher	Designation	Duration of Leave	
			From	To
1	Dr. Hasan Askari	Assistant Professor, in Geography	13.04.2022	01.05.2022

The meeting ends with thanks to all present.

*Ashtu M*  
 President  
 TURKU HANSDA-LAPSA HEMKAM MAHAVIDYALAY  
 Madian Manager Para  
 Ganpur, Bishum

# MEETING RESOLUTION BOOK

## NAME OF MEMBERS PRESENT

Meeting No. 09

Date 29/09/2022

Place Meeting Room

Time 1 PM

1.	<u>Chandam Kumar Pal.</u>	8.
2.	<u>Abhinav Roy</u>	9.
3.	<u>Satirhe 29/9/22</u>	10.
4.	<u>Pinki Das.</u>	11.
5.	<u>Bratati Chakraborty</u>	12.
6.	<u>Amit chandra Das</u>	13.
7.		14.

No.

## Resolutions Adopted

The meeting starts under the Chairmanship of Sri Abhijit Roy, the President of the Governing Body.

### Resolution 1

The proceedings of the last meeting are read and confirmed.

### Resolution 2

(b)The Governing Body in its meeting held on 29/09/2022 resolved that on the basis of the recommendation made by the Screening/Selection Committee constituted for the purpose of considering the matter of promotion under CAS, **DR JAGANNATH MONDAL, DR WASHIM RAJA & SOUMIK PAL** of the Departments of **GEOGRAPHY, CHEMISTRY & SANSKRIT** respectively of this College be promoted to the post of Assistant Professor Stage 2 in the scale of pay of Rs. 15600 – Rs. 39100/- with AGP of Rs. 7000, Level-11 with effect from 23.05.2021, 08.06.2021 & 28.01.2022 respectively.

It is also resolved that the post held by **DR JAGANNATH MONDAL, DR WASHIM RAJA & SOUMIK PAL** be upgraded to the post of Assistant Professor in the scale of pay of Rs.15,600/- – Rs.39,100/- with AGP of Rs.7,000/- and the same will be reverted to the post of Assistant Professor ( Stage 1 ) as Soon as it falls vacant.

Resolved further that the Principal would take up the matter with the DPI, West Bengal By providing with the following in respect of the incumbent:

- ii. All Pay Fixation Memos countersigned by the Principal/T.I.C
- iii. Year wise detailed leave statement countersigned by the Principal/T.I.C

### Resolution 3

As per the existing rules (Memo No. 896-Edn9U)/1U-79/13 dated 08/11/16 ) regarding CAS Dr Reba Das, Assistant Professor in Bengali (Stage 3) is entitled to the promotion of next stage i.e. Stge 3 to Stage 4 on and from 11.07.20 after expiry of 3 years of service as Assistant Professor Stage 3.

So the Principal is requested to arrange for the advancement of her career (CAS) as per the existing rules in this matter.

### Resolution 4

The house is informed by the Principal that applications for Maternity Leave have been submitted by Dr Bratati Chakraborty, Astt Professor of the College. The Governing Body grants the Maternity Leave of the said teacher as per rules with effect from the date mentioned below:

Sl. No	Name of the teacher	Designation	Duration of Leave		No. of Days
			From	To	
1	Dr Bratati Chakraborty	Astt. Professor	11.09.2019	10.03.2020	180

The meeting ends with thanks to all present.

*Abhinav Roy*  
President  
GSA MEMRAM MAHAVIDYALAY  
Ganpur, Birbhum

# MEETING RESOLUTION BOOK

## NAME OF MEMBERS PRESENT

Meeting No. 10

Date 21/01/2023

Place Meeting Room

Time 12 NCTM

1. Chandan Kumar Pal.	8.
2. Pooja 21/01/23	9.
3. Pinki Das.	10.
4. Bratati Chakrabarty	11.
5. Amit chandra Das	12.
6. Ishant Singh	13.
7.	14.

No.

## Resolutions Adopted

### Resolution 1

The Secretary reports that as per Govt. Order No.53Edn(H/NSS)/DPI-22/6/2022-JD(DPI)-DPI dated 10.01.2023 CNA accounts should be opened for running NSS in this College.

The Governing Body unanimously resolves to open two bank accounts especially for NSS with the State Bank of India, Mallapur Branch in the name of "THLHM: NSS-Unit-I" and "THLHM: NSS-Unit-II" for CNA facilities.

The account "THLHM: NSS-Unit-I" will be operated by Dr A K Chakrabarty, the Principal of the College and Sri Dipankar Sinha, Programme Officer of NSS Unit-I and the account "THLHM: NSS-Unit-II" will be operated by Dr A K Chakrabarty, the Principal of the College and Sri Manu Murdi, Programme Officer of NSS Unit-II.

### Resolution 2

The Secretary reports the disputed results due to wrongly posted marks in the Governing Body.

The governing Body unanimously resolves to appeal the University for the required rectification for the interest of the students concerned.

### Resolution 3

The implementation of the GO No. 892- Edn(U)/1U- 79/13 dated 04.11.2016, No. 896-Edn(U)/1U-79/13 dated 08.11.2016 and Memo No. 986-ED/2016 dated 24.11.2016 and No.1009-ED/2016/ED-985/16 dated 15.12.2016 ensures some advance increments to the teacher has M Phill degree. The details Teacher of our College with M Phill degree is entitled to some advance increments as per the table given below:

Sl No.	Name of the Teachers	Designation	Ph D / M Phill	No. of increments entitled
1	Sri Babucharan Rabha	Ast. Prof. in Bengali	M Phil	1

The Governing Body unanimously resolves to recommend the benefit of advance increments as per the Govt. rules.

### Resolution 4

The Principal reports the House that NCC has already been introduced in our College. Fees of Rs.300.00 (Rupees Three Hundred) only in one time i.e. @ Rs.100.00 (Rupees One Hundred) only per year will be taken from the students who will opt NCC as their course.

The Governing Body express thanks the Principal and unanimously approves the fees.







No.

**Resolutions Adopted**

Resolution 5

The following employee applied for the leaves as mentioned below :

Sl	Name	Designation	Nature of Leave	From	To	Total Days
1	Dr Bratati Chakrabarty	Asst Prof.	Medical	20.09.22	28.09.22	9

The Governing Body sanctions the leaves.

The meeting ends with thanks to all present.

*Abhina*  
President  
Yashwantrao Chavan Pratishthan  
Gandhinagar, Ganpur, Birsam

YASHWANTRAO CHAVAN PRATISHTHAN  
GANDHINAGAR  
Ganpur, Birsam

# MEETING RESOLUTION BOOK

## NAME OF MEMBERS PRESENT

Meeting No. 11

Place Meeting Room

Date 25/02/2023

Time 12.00 Noon

1. Chandan Kumar Paul.	8. Abhijit Roy
2. S. M. Das	9.
3. Pradip Kumar Das	10.
4. Pinki Das	11.
5. Exatati Chakrabarty	12.
6. Amit chandra Das	13.
7. Kamonhari Mondal	14.

No.

### Resolutions Adopted

The meeting starts under the Chairmanship of Sri Abhijit Roy, the President of the Governing Body.

#### Resolution 1

The proceedings of the last meeting are read and confirmed.

#### Resolution 2

The principal reports in the house that the toilets both in staff room and girls' common room are badly damaged. The members of the Governing Body inspected the toilets and come to conclusion that the toilets, if not replaced immediately, will damage the construction of the main buildings.

So, the Governing Body unanimously resolves to shift the toilet as soon as possible to the sight where the plan and estimate have been prepared and vetted properly. Considering the emergency of the work the GB unanimously resolves to make the construction seeking quotation from local people for the materials of the construction.

It is also resolved that the whole construction will be monitored by the building committee of the college.

#### Resolution 3

The Governing Body unanimously resolve that the minor damages of the existing building will be repaired and some minor renovation will be done for maintaining the existing building.

#### Resolution 4

a) The house comes to know that the Principal will retire at the end of September 2023. The Governing Body requests the office to take necessary steps for his pension, Leave Encashment, GPF and all other retirement benefits without any delay.

b) The House is informed of the leaves of Dr. Amit Kumar Chakrabarty, the Principal of the College along with the leaves he earned in the previous services as found in his Service Books. As per the records the leaves of his total service are as follow:

Sl.No	Name of the College(s)	Earn Leave				Medical Leave		
		Earned	Used	Balance	At Credit	Earned	Used	Balance
1	Birpara College	180	22	158	300	240	180	60
2	Rampurhat College	140	6	134		200	0	200
3	Turku Hansda Lapsa Hemram Mahavidyalay	462	0	462		312	58	254
Total		782	28	754		752	238	514

The Governing Body unanimously approves this statement of Leaves of Dr Amit kumar Chakrabarty.

c) The House is informed that Dr Amit Kumar Chakrabarty, the Principal of the College will retire on 30.09.2023 and he will withdraw 90% his PF (Total amount of PF credited Rs.23,27,000/- (Twenty Three Lakh and Twenty Seven Thousand only as on February-2023) amount of Rs.20,94,000/- (Rupees twenty lakh ninety four thousand only) on the eve of his retirement as per the Govt. rules. The Governing Body unanimously approves this withdrawal and requests the College to take necessary steps to complete the procedure as per norms.

No.

## Resolutions Adopted

Resolution 5

- a. The house is reported that the validity of NAAC assessment and accreditation expired. Meanwhile Dr Debayan Deb Burman, the NAAC coordinator expired on 23/04/2022 and the TC has elected Dr Hasan Askari the new coordinator of NAAC. The GB unanimously approved this selection.
- b. Considering the urgency of NAAC accreditation the GB unanimously resolves to approve the decisions of various sub-committees for development of necessary infrastructure such as new construction, renovation, beautification etc.

For smooth compilation of the works the concerned sub-committee will prepare the plan of action, get it recommended by the finance committee of the college and finally passed by the Principal of the college

Resolution 6

- a. After the retirement of the Principal and before the joining of the new Principal the college will face a vacuum in administration. Handover of charge requires many formalities in different offices. To overcome all these impending difficulties the Governing Body unanimously resolves to select the senior most teachers as the Teacher-in-charge (TIC) of the college. Since Dr Reba Das is unwilling to take charge of the college, Dr Suman Mukherjee is unanimously decided as the TIC of the college after the retirement of the Principal with effect from 01/10/2023. So, necessary steps will be taken for assigning the responsibility of drawing of disbursement officer (DDO ship) of the college with effect from 01/10/2023. The Governing Body also approves the other changes in favor of Dr Suman Mukherjee the new TIC.
- b. As Dr Suman Mukherjee will be the TIC of the college, he should be relieved from the responsibility of the Co-Ordinator of IQAC of the college. So, the new coordinator will be selected from the eligible candidates of the teaching faculty in case of time.

Resolution 7

The Governing Body comes to know that an allowance amounting @1/5 of the higher basic which at present is 8,920/- per month is paid to the head clerk in charge of the college. As this sort of allowance is not permitted in the existing rules of the university and government, the Governing Body unanimously resolves to stop the allowance amount and for the extra work a tiffin allowance of rupees 3000/- per month will be given to the candidate for the extra duties with effect from April 2023.

Resolution 8

a) **Dr Suman Mukherjee**, Assistant Professor in History, Stage-III joined our College on 07.04.2010. As per the existing rules regarding CAS, he will be entitled to the promotion to the **Academic Level-13A (Associate Professor-Stage-IV)** in the scale of pay of Rs.1,31,400/- to Rs.2,17,100/- with AGP of Rs 9000/- on and from **07.04.2023**. So the Principal is requested to arrange for the advancement of his career (CAS) as per the existing rules as he is eligible for applying for this promotion as per GO No.920Edn(CS)/5P-52/98 dated 31.12.2012.

b) IQAC Co-ordinator has submitted to the Principal of the College AQAR. The Principal has informed the house for necessary approval. The Governing Body unanimously approves the AQAR for preparation of NAAC, cycle-II.

c) The Principal places the budget and report of E-Governance of 2022 - 2023 before the House. The House analyses the budget and report. The members of Governing Body are satisfied with the budget and report and it is unanimously approves.



# MEETING RESOLUTION BOOK

## NAME OF MEMBERS PRESENT

Meeting No. \_\_\_\_\_

Place \_\_\_\_\_

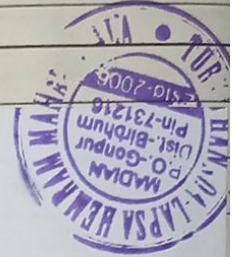
Date \_\_\_\_\_

Time \_\_\_\_\_

1.	8.
2.	9.
3.	10.
4.	11.
5.	12.
6.	13.
7.	14.

No.

## Resolutions Adopted



### Resolution 9

It is resolved that for improvement of the existing laboratories the college will apply for assistance from the competent sources. If the infrastructure is adequately developed the college will try for introducing honours courses in Physics and Chemistry.

### Resolution 10

The House is informed about the digital notice for the students will be used for circulation of information through "Telegram". The Governing Body unanimously resolves and approves this use for the interest of the students.

### Resolution 11

The following employee applied for the leaves as mentioned below:

Sl	Name	Designation	Nature of Leave	From	To	Total Days
1	Babu Charan Rabha	Asst Prof.	Medical	24.01.23	29.01.23	06

The Governing Body sanctions the leaves.

The meeting ends with thanks to all present.



*Abhinav*  
 President  
 TURKU HANSDA-LAPSA HERAM MAHAVIDYALAY  
 Madhya Pradesh, Para  
 Gondur, Birbhum

# MEETING RESOLUTION BOOK

Serial No. of Meeting: 01

Date of Meeting: 02/05/2023

Venue of Meeting: - Meeting Room

Time of Meeting: 1 PM

## Name of Members Present

1	Arigit Singha	9	17
2	Sanku	10	18
3	Sommit Paul	11	19
4	Jagannath Mural	12	20
5	Sanku Chettyee	13	21
6	Rajmata Mazdi	14	22
7		15	23
8		16	24

Serial No.

## RESOLUTIONS ADOPTED

The meeting starts under the chairpersonship of Sri Abhijit Roy, the President of the Governing Body of the College.

### Resolution 1

On expiry of the tenure of the last Governing Body Sri Abhijit Roy has been nominated by Govt. of West Bengal the President of the new Governing Body w.e.f 02.05.2023.

The meeting ends with thanks to all present.

# MEETING RESOLUTION BOOK

Serial No. of Meeting: 02

Date of Meeting: 13/05/2023

Venue of Meeting: Meeting Room

Time of Meeting: 1.00 PM

## Name of Members Present

1	Abhijit Roy	9	17
2	S. Lak	10	18
3	A. Singh	11	19
4	Bidhan Mondal	12	20
5	Jyoti Mondal	13	21
6	S. Mondal	14	22
7	Rajmati Mondal	15	23
8		16	24

Serial No.

The meeting starts under the Chairmanship of Sri Abhijit Roy, the President of the Governing Body.

### Resolution 1

The proceedings of the last meeting are read and confirmed.

### Resolution 2

(b) The Governing Body in its meeting held on 13/05/2023 resolved that on the basis of the recommendation made by the Selection Committee constituted for the purpose of considering the matter of promotion under CAS, DR SUMAN MUKHERJEE, Assistant Professor (Stage-3/Level-12) of the Department of History of this College be promoted to the post of Associate Professor Stage- 4 in the scale of pay of Rs.1,31,400/- to Rs.2,17,100/- with AGP of Rs 9000/- on and from 07.04.2023, Level-13A with effect from 07.04.2023.

It is also resolved that the post held by DR SUMAN MUKHERJEE be upgraded to the post of Assistant Professor in the scale of pay of Rs.1,31,400/- to Rs.2,17,100/- with AGP of Rs 9000/- and the same will be reverted to the post of Assistant Professor (Stage 1) as Soon as it falls vacant.

Resolved further that the Principal would take up the matter with the DPI, West Bengal By providing with the following in respect of the incumbent:

- All Pay Fixation Memos countersigned by the Principal/T.I.C
- Year wise detailed leave statement countersigned by the Principal/T.I.C

### Resolution 3

a) Kyamalia Bairagya, Assistant Professor in English joined our College on 05.04.2017. As per the existing rules regarding CAS, she will be entitled to the promotion to stage-1 to stage-2 (the Academic Level-11) in the scale of pay of Rs.68900/- to Rs.2,05,500/- with AGP of Rs 7000 on and from 05.04.2023. So the Principal is requested to arrange for the advancement of her career (CAS) as per the existing rules as she has completed the requisite years of service satisfactory.

b) **Dr Sk Nur Upsar**, Assistant Professor in **Philosophy** joined our College on **15.07.2014**. As per the existing rules regarding CAS, he will be entitled to the promotion to **stage-2 to stage-3** (the **Academic Level-12**) in the scale of pay of Rs.79,800/- to Rs.2,11,500/- with AGP of **Rs 8000/-** on and from **15.07.2023** So the Principal is requested to arrange for the advancement of his career (CAS) as per the existing rules as he is eligible for applying for this promotion as per GO No.920Edn(CS)/5P-52/98 dated 31.12.2012.

c) **Amit Chandra Das** and **Amitesh Roy**, Assistant Professor in **Physics** and **History** joined our College on **06.05.2017** and **19.07.2017** respectively. As per the existing rules regarding CAS, they will be entitled to the promotion to **stage-1 to stage-2** (the **Academic Level-11**) in the scale of pay of Rs.68900/- to Rs.2,05,500/- with AGP of **Rs 7000** on and from **06.05.2023** and **19.07.2023** respectively. So the Principal is requested to arrange for the advancement of their career (CAS) as per the existing rules as they are eligible for applying for this promotion as per GO No.920Edn(CS)/5P-52/98 dated 31.12.2012.

d) **Dr Bratati Chakraborty**, Assistant Professor in **Sanskrit** joined our College on **01.08.2014**. As per the existing rules regarding CAS, he will be entitled to the promotion to **stage-2 to stage-3** (the **Academic Level-12**) in the scale of pay of Rs.79,800/- to Rs.2,11,500/- with AGP of **Rs 8000/-** on and from **01.08.2023** So the Principal is requested to arrange for the advancement of her career (CAS) as per the existing rules as she is eligible for applying for this promotion as per GO No.920Edn(CS)/5P-52/98 dated 31.12.2012.

### Resolution 3

A)The house is informed by the Principal that applications for Maternity Leave have been submitted by **Rajmati Mardi**, Peon of the College. The Governing Body grants the Maternity Leave of the said teacher as per rules with effect from the date mentioned below:

Sl. No	Name of the teacher	Designation	Duration of Leave		No. of Days
			From	To	
1	Rajmati Mardi	Peon	05.07.2022	03.01.2023	180

B)The following employee applied for the leaves as mentioned below :

Sl	Name	Designation	Nature of Leave	From	To	Total Days
1	Dr Bratati Chakrabarty	Asst Prof.	CCL	01.04.2023	12.05.2023	42
2	Dr Md Hasan Askari	Asst Prof.	Quarantine	10.05.2023	19.05.2023	10

The Governing Body sanctions the above mentioned leaves.

c) The Governing Body unanimously resolves that henceforth all the accounts of the College will be jointly operated by **Dr Suman Mukherjee**, the TIC of the College and either **Dr Jagannath Mondal** or **Smt Rajmati Mardi**, the Member of the Governing Body of the College

d)The Governing Body unanimously resolves to apply the approval of Physical Education & Sports as 4 year major courses from the current academic session 2023-2024.

The Governing Body resolves to develop in infrastructure of the Lab etc for running the course smoothly.

The meeting ends with thanks to all present.

*(Signature)*  
 President  
 TUNJUHANSAR-LAPSA, PAMMAHAWIDYALAN  
 Malian Manager Para  
 Ganpur, Birbhum

# MEETING RESOLUTION BOOK

Serial No. of Meeting: 03

Date of Meeting: 17/08/2023

Venue of Meeting: Meeting Room

Time of Meeting: 12 Noon

## Name of Members Present

1	Abhijit Roy	9	17
2	S. B. B. B.	10	18
3	A. Singh	11	19
4	Bidhan Mondal	12	20
5	Sourabh Mondal	13	21
6	Jyoti Mondal	14	22
7	Rajmata Mazdi	15	23
8		16	24

Serial No.

## RESOLUTIONS ADOPTED

The meeting starts under the Chairmanship of Sri Abhijit Roy, the President of the Governing Body.

### Resolution 1

The proceedings of the last meeting are read and confirmed.

### Resolution 2

The Governing Body in its meeting held on 17/08/2023 resolved that on the basis of the recommendation made by the **Screening Committee** constituted for the purpose of considering the matter of promotion under CAS of Five Teachers. a) **Kyamalia Bairagya**, Assistant Professor in **English** joined our College on **05.04.2017**. As per the existing rules regarding CAS, she will be entitled to the promotion to **stage-1 to stage-2** (the **Academic Level-11**) in the scale of pay of Rs.68900/- to Rs.2,05,500/- with AGP of **Rs 7000** on and from **05.04.2023**. b) **Dr Sk Nur Upsar**, Assistant Professor in **Philosophy** joined our College on **15.07.2014**. As per the existing rules regarding CAS, he will be entitled to the promotion to **stage-2 to stage-3** (the **Academic Level-12**) in the scale of pay of Rs.79,800/- to Rs.2,11,500/- with AGP of **Rs 8000/-** on and from **15.07.2023**. c) **Amit Chandra Das**, Assistant Professor in **Physics** joined our College on **06.05.2017**. As per the existing rules regarding CAS, he will be entitled to the promotion to **stage-1 to stage-2** (the **Academic Level-11**) in the scale of pay of Rs.68900/- to Rs.2,05,500/- with AGP of **Rs 7000** on and from **06.05.2023**. d) **Amitesh Roy**, Assistant Professor in **History** joined our College on **19.07.2017**. As per the existing rules regarding CAS, he will be entitled to the promotion to **stage-1 to stage-2** (the **Academic Level-11**) in the scale of pay of Rs.68900/- to Rs.2,05,500/- with AGP of **Rs 7000** on and from **19.07.2023**. e) **Dr Bratati Chakraborty**, Assistant Professor in **Sanskrit** joined our College on **01.08.2014**. As per the existing rules regarding CAS, she will be entitled to the promotion to **stage-2 to stage-3** (the **Academic Level-12**) in the scale of pay of Rs.79,800/- to Rs.2,11,500/- with AGP of **Rs 8000/-** on and from **01.08.2023**.



It is also resolved that the post held by the above five teachers be upgraded to the post of Assistant Professor and the same will be reverted to the post of Assistant Professor (Stage 1) as Soon as it falls vacant.

Resolved further that the Principal would take up the matter with the DPI, West Bengal By providing with the following in respect of the incumbent:

- i. All Pay Fixation Memos countersigned by the Principal/T.I.C
- ii. Year wise detailed leave statement countersigned by the Principal/T.I.C

### Resolution 3

Principal reports the house that the maternity leave of Smt. Mononita Dutta Majumder, SACT-II, Department of History ended on **31/07/2023**. But she informed neither her department nor the office about the continued absence from the college. The medical leave credited to her account may be granted for one month i.e., till **31/08/2023**. After that she will have no leave admissible.

Under these circumstances the Governing Body unanimously resolves that she will remain without pay w.e.f., **01/09/2023**.

### Resolution 4

The Secretary reports that an organization of Santal community appealed the College authority to install a statue of Pandit Raghunath Murmu in the College campus. On the verbal consent of the President, the Governing Body resolves to allow them in installing the said statue.

### Resolution 5

The Secretary reports that the casual staff members requested the authority to grant a bonus as per memo No. 720-HE(Estt)/10M-75/23 Dated 30 May-2023. The Governing Body unanimously resolves to grant the bonus to the casual staff as stated bellow

Sl. No.	Name of the Casual Staff	D.O.J	Amount of Bonus
1	Pintu Sardar	03.02.2013	4800.00
2	Krishnendu Mukherjee	06.06.2013	4800.00
3	Mriganka Sekhar Sen	11.08.2014	4800.00
4	Subrata Mondal	18.09.2014	4800.00
5	Firoj Sk	01.09.2015	4800.00
6	Sabila Bibi	01.11.2021	4800.00
7	Sukal Baski		4800.00

The meeting ends with thanks to all present.

*(Signature)*

President  
TIRKU HANSDA LAL SAHEM MAHAVIDYALAYA  
Medhan Manager P. Sa  
Gangpur, Birbhum